



Dear Parent,

Thank you for your enquiry regarding 'Signing Hands' classes. The following information should answer the majority of your questions but please feel free to call me on 0437 803 978 if there is anything else that I can help you with.

### **CHARGES for In person classes**

The cost of your first Signing Hands Course is \$231. (All subsequent terms are \$209). These prices include GST. Full payment is required at the time of booking. Your place will be automatically carried forward to the next term unless you choose to opt out in writing.

### **CHARGES for online classes**

The cost for an 8 week online course is \$132. (this includes \$12 GST) Each class is 45 minutes long.

### **LESSON FORMAT & CONTENT**

A course consists of 8 lessons (one per week). The lessons are for parents/carers and babies. They consist of approximately 45 minutes signing time with your baby, using stories, songs, rhymes and play. Participants receive a booklet in their first term including pictures & written descriptions of all the main signs taught during the courses. (over 200 signs). The booklet also includes information on the history of signing with babies, research into the subject and tips to help ensure the best results.

**BABY SIGNING CLASSES** - The main emphasis during baby classes is having fun. Babies acquire the majority of their knowledge and skills through play and interaction with those around them. Signing with your baby is a unique experience, enhancing the close bond between you and allowing for communication and understanding from an incredibly young age.

**TODDLER SIGNING CLASSES** - These classes are aimed at toddlers aged from approximately 14-18 months onwards. The lessons include a basic craft activity each week, making something interactive to play with at home, to help reinforce signs, as well as music & dance time, singing, reading stories and playing games.

**KINDY SIGNING CLASSES** – These classes are designed for older toddlers (2-3) who have extensive signing experience and older children (3-5 yr olds) who may not have signed before. The signs taught are more conversational than in the toddler classes and include questions and finger spelling/ letter and word recognition.

### **TRIAL LESSON**

All prospective parents are welcome to attend a 'free' session at any of the classes I am currently running (**excluding the first lesson of each new term**). This enables you to see how the classes run and talk to other parents who are already signing.

**WEBSITE:** [www.signinghands.com.au](http://www.signinghands.com.au)

Please visit the Signing Hands website for more information about classes, photos & testimonials from current mums/dads and babies.

**FACEBOOK:** <https://www.facebook.com/SigningHandsPerth>

Visit the Signing Hands Facebook page to see weekly class updates, comments from signing parents and pictures and videos of current babies signing.

Please call first to book a visit.

Kind Regards,  
Debbie



## COURSE DATES AND VENUES

### TERM 4 – 2024

**Term 4 – Monday 14<sup>th</sup> October – Thursday 5<sup>th</sup> December**

**The term fee for new students is \$210 + GST \$231**

**Returning students fee is \$190 + GST \$209**

**Online Class Charges are \$120 + GST \$132 (Intro Term 4 offer - \$90 + GST \$99)**

MONDAY		
9.30 – 10.30 am	Toddler Class	<b>WHITFORD</b> - Whitford Family Centre, 21 Endeavour Rd. Hillarys, Whitford.
10.30 – 11.30 am	Kindy Class	<b>WHITFORD</b> - Whitford Family Centre, 21 Endeavour Rd. Hillarys, Whitford.
11.30 am -12.30	Bay Class	<b>WHITFORD</b> - Whitford Family Centre, 21 Endeavour Rd. Hillarys, Whitford.
2-3pm	Baby Class	<b>BALDIVIS</b> – Mary Davis Library, 17 Settlers Ave. Baldivis
3-4pm	Toddler Class	<b>BALDIVIS</b> – Mary Davis Library, 17 Settlers Ave. Baldivis
4-5pm	Kindy Class	<b>BALDIVIS</b> – Mary Davis Library, 17 Settlers Ave. Baldivis
WEDNESDAY		
2-3pm	Baby Class	<b>MORLEY</b> – Derrick Ernst Neighbourhood Ctr. 5 Tara St. Morley
3-4pm	Toddler class	<b>MORLEY</b> – Derrick Ernst Neighbourhood Ctr. 5 Tara St. Morley
4-5pm	Kindy Class	<b>MORLEY</b> – Derrick Ernst Neighbourhood Ctr. 5 Tara St. Morley
THURSDAY		
9.30 – 10.30 am	Toddler Class	<b>WILLETTON</b> – Rostrata Family Centre, Prendwick Way, Willetton
10.30 – 11.30 am	Baby Class	<b>WILLETTON</b> – Rostrata Family Centre, Prendwick Way, Willetton
11.30 am – 12.30	Kindy Class	<b>WILLETTON</b> – Rostrata Family Centre, Prendwick Way, Willetton
<b>ONLINE</b>	<b>CLASSES</b>	
3.30 – 4.15 AEST	Baby Class	<b>Classes provided via Teams – a recorded option will be available if necessary</b>
4.30 – 5.15 AEST	Toddler Class	<b>Classes provided via Teams - a recorded option will be available if necessary</b>

The classes listed above are being ‘**offered**’ for Term 4, but they will only run if enough students are enrolled. Please contact Debbie to check before making payment. 0437 803978

**Approximate class ages are as follows:-**

**Baby – 6 – 18 months**

**toddlers – 18 – 30 months**

**Kindy – 2.5 -5 years**

NB: Age groups are flexible and will depend on factors such as mobility, signing experience and class numbers. New students are recommended to start in the youngest class for their age bracket so they can learn the basics at a slower pace. Movement between the groups is allowed mid term if both parents & teacher feel the child would benefit more from a different group.

### **TERM DATES FOR 2025**

**Term 1 – Monday 10<sup>th</sup> February – Monday 7<sup>th</sup> April (No class ¾, Labour Day)**

**Please make careful note of the term dates and any dates when classes are not running.**

**Signing Hands classes do not run totally in line with the normal school term dates and no refunds will be given for missed lessons.**



## BOOKING AND INFORMATION FORM – Term – 4 - 2024

Parents Name (please print):		
Address:		
		Postcode:
Contact Numbers	Daytime:	Evening:
Mobile:		Email:
Where did you hear about Signing Hands?		
Baby's Name (please print):		
Age:		Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female

### IMPORTANT INFORMATION

<p>Please use the following space to advise me of any details I should be aware of regarding your baby's development including any special needs or disabilities. All information given will be treated in the strictest confidence.</p>
--

### COURSE REQUESTS

<b><u>Monday</u></b>	<b>Whitford am.</b>	Toddler 9.30 <input type="checkbox"/>	Kindy 10.30 <input type="checkbox"/>	Baby 11.30 <input type="checkbox"/>
	<b>Baldivis pm.</b>	Baby 2-3 <input type="checkbox"/>	Toddler 3-4 <input type="checkbox"/>	Kindy 4-5 <input type="checkbox"/>
<b><u>Wednesday</u></b>	<b>Morley pm.</b>	Baby 2-3 <input type="checkbox"/>	Toddler 3-4 <input type="checkbox"/>	Kindy 4-5 <input type="checkbox"/>
<b><u>Thursday</u></b>	<b>Willetton am.</b>	Toddler 9.30 <input type="checkbox"/>	Baby 10.30 <input type="checkbox"/>	Kindy 11.30 <input type="checkbox"/>
<b><u>Thursday</u></b>	<b>ONLINE</b>	Baby <input type="checkbox"/>	3.30-4.15 AEST	(1.30-2.15 WA)
	<b>Via Teams</b>	Toddler <input type="checkbox"/>	4.30-5.15 AEST	(2.30-3.15 WA)

Once I have received your completed booking form and payment, I will confirm the time and date of your course by post or email, as appropriate.

Full payment (\$231) must be made at the time of booking.

Please return this form to Debbie Bundock at 920 Coolgardie St. Mundaring 6073.

Email:- [Debbie@signinghands.com.au](mailto:Debbie@signinghands.com.au)

Payment may be made by Cheque - made payable to 'D. Bundock'

OR EFT - Bendigo Bank - BSB 633 000 Acc. No: 162893234



## COMMITMENT POLICY

---

Please read the following commitment policy carefully. The points have been put in place to ensure the best learning environment for you and your babies & children.

### SIGNING HANDS COMMITMENT TO YOU

Signing Hands Classes will:

- Teach parents a variety of ways in which to introduce basic 'key' signs to their baby / toddler.
- Be fun for the babies – involving songs, stories, play and rhymes.
- Cover a wide variety of signs including family, foods, nappy changing, daily routines, colours, emotions and many more. Signs will be repeated regularly to help parents remember them.
- Be held in safe, clean environments that are suitable for babies.
- Be run in a professional manner by teachers who are experienced in baby signing and who have received training through the Signing Hands Teachers Programme.

### YOUR COMMITMENT TO SIGNING HANDS

All Signing Hands Course participants agree to:

- Make payment promptly and via the stated methods. Class time is precious and should be for teaching only – not for making / receiving payments.
- Make careful note of the term dates. Signing Hands classes run for 8 weeks, not 10 like a lot of activities and do not always start the same week as the school term. No classes will run on Public holidays or in the school holidays without prior agreement of all parties. No refunds are given for missed classes, but make ups are offered.
- Arrive 5 minutes prior to the start of their lesson so that classes may start promptly. Many classes run back to back and therefore cannot overrun.
- Feed solid food discretely if absolutely necessary, to avoid other children becoming distressed or distracted. Milk / water is fine at any time.
- Advise Signing Hands by email if you do not wish to keep your place in the next term. Failure to do so by the stated date on the re-booking form will make you liable for the full-term fee.

Please sign below to indicate that you have read these commitments and return with your booking form.

Signed (Parent): \_\_\_\_\_ Date: \_\_\_\_\_

Name of Child: \_\_\_\_\_ Class Location: \_\_\_\_\_